

Cybase Limited

Privacy Policy

This Privacy Policy sets out how Cybase uses and protects personal information.

The purpose of this Policy is to make it clear what types of data we process about you, what we do with your data, and why we do it.

Cybase is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using our website, then you can be assured that it will only be used in accordance with this Privacy Policy. If Cybase intends to make a change to this Policy, we will post a notice on our website.

What data do we collect?

Providing your email address to Cybase is optional and you may unsubscribe at any time.

Cybase automatically receives and records information on our server logs from your browser, including your IP address, browser type, and what sections of the website you visit. This information is collected anonymously and is used to better understand how people use our site so that so we can improve its performance.

What do we do with the data we collect?

We require this information to understand your needs and to provide you with a better service. We also require this information for the following reasons:

- For internal record keeping;
- To improve our product and service offerings;
- To send promotional emails about new products, special offers and/or other information which we think you may find interesting using the email address which you have provided;
- To contact you for market research purposes. We may contact you by email, phone, fax or mail. We may use the information to customise the website according to your interests;
- For disclosure to our auditors, our legal and other professional advisors, our insurers and insurance brokers;
- For conducting specific tests on our existing or new systems, networks, applications or software, and general improvement of our services.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable procedures to safeguard and secure the information we collect online.

Who has access to your information

As a matter of policy Cybase does not sell, rent, share or otherwise distribute any of your personal information to third parties except in certain circumstances. Those circumstances are as follows:

- If we receive a court order or other legal demand for your information;
- If we believe it is necessary to share information in order to investigate, prevent or take action regarding illegal activities, suspected fraud, or as otherwise required by law;
- If Cybase is acquired by or merged with another company. In this event we will notify you before your information is transferred and becomes subject to a different privacy policy.

How we use cookies

A cookie is a small file which asks you to provide consent to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps us to analyse web traffic. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually set your preferences in your browser settings. For more information about cookies please visit www.allaboutcookies.org.

Analytics software

We use analytics software to log traffic in order to identify which parts of the website users are visiting. This enables us to better analyse the data regarding our website traffic and to make amendments so that it suits customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

We will not sell, distribute or lease your personal information to other companies unless you have requested us to do so. We may use your personal information to send you promotional information about other parties that we think will be of interest to you, if you have given consent for us to do so.

How can you contact us?

If you have queries regarding data protection, please [contact us](#). If you would like a copy of the data that we store about you, please [contact us](#). If you believe that any information we are holding about you is incorrect or incomplete, please [contact us](#). We will promptly correct any information found to be incorrect.

Your rights

You have rights under data protection laws to request from us access to, rectification of, or erasure of your personal data. You also have the right to request the restriction of any processing or to object to our processing of your personal data. You also have the right to data portability. You can find more information about your rights at www.ICO.org.uk.